



Since 1964



PO Box 940489
Maitland, Florida 32794-0489

☎ : (800) 422-1555
☎ : (800) 224-6368
✉ : notaryhelp@notaries.com
🌐 : www.notaries.com

Thank you for your interest in becoming a notary public. Our company has made the process simple. Because we are officially approved by the Florida Department of State and Florida Department of Financial Services to file your application electronically, we can promise fast turnaround and excellent customer service. Plus, your customized self-inking notary stamp is made in our own in-house stamp and seal division, ensuring a high quality product and timely delivery.

Should you require additional information, please call on us.

Sincerely,

Derrick Huckleberry

1. All forms should be printed legibly. We have highlighted the areas in blue that must be completed.
2. On the Affidavit of Character, have someone (called an affiant or witness) who has known you for a year or more and unrelated to you, complete the green highlighted areas and sign at the "✓."
3. On the Oath of Office, Sign at the "X" as you'd like your name to appear on your commission certificate and customized notary stamp.
4. Print your name and sign where indicated at the two "Xs" on the Bond of Notary Public.
5. Total your Order Form and mail it along with your application/bond and payment to:

Huckleberry Notary Bonding, Inc.
P O Box 940489
Maitland, FL 32794-0489

FLORIDA ORDER FORM

REQUIRED ITEMS DESCRIPTION	PRICE	SUBTOTAL
OUR PRODUCTS		
(Meets/exceeds all requirements of Florida Notary Law)		
Notary Package: Includes Four Year State Required \$7,500 Notary Bond \$40* and State Filing Fee + Customized Self-Inking Stamp* and a Certificate Suitable for Framing. <i>(If you do not choose a color for your stamp, you will receive black) All stamps come with state required black ink.</i>	\$109	\$109
Online Notary Education Course Required for New Notary Applicant	\$29.00	
Recommended Errors & Omissions Insurance Upgrade - Choose One		+
\$10,000 Coverage	\$40.00	
\$15,000 Coverage	\$50.00	
\$20,000 Coverage	\$60.00	
\$25,000 Coverage	\$70.00	
\$30,000 Coverage	\$80.00	
\$50,000 Coverage	\$110.00	
\$100,000 Coverage	\$170.00	
ADDITIONAL NOTARY TOOLS		
+		
Customized Notary Embosser Seal (4 colors to choose from) ■ Black ■ Pink ■ Blue ■ Red	\$35.00	
Circle Seal Color Choice (If you do not choose a color you will receive black) Black, Pink, Blue, & Red embossers match gray, pink, blue and red customized self-inking notary stamps for a uniformed look.		
Record Keeping Journal for Notaries	\$15.00	
Inkless Pocket-Sized Finger Printer to Compliment Journal	\$10.00	
Florida Notary Guide & Handbook	\$15.00	
Display Sign	\$6.00	
Marriage Kit (Customized Notary Embosser Seal not Included)	\$25.00	
Shipping & Handling	\$11.95	\$11.95
<i>All Customized Self-Inking Notary Stamps come with state required black ink. The choice of color is for the stamp casing only and not ink.</i>	Amount Enclosed	
<small>Notary education is required for first time applicants and highly recommended as a refresher course for renewing Notaries. Huckleberry Notary Bonding's online Notary course is state approved for satisfying the requirement for new notary applicants which must print, sign and return the course completion certificate in order to be commissioned. You may fax it to us at 800-224-6368. If your order cannot be completed within 9 months of submitting your information to Huckleberry Notary Bonding, Inc., and its subsidiaries, due to lack of information needed to complete your notary appointment/certification, we are no longer obligated to complete your order and payment becomes non-refundable.</small>		



CHECK/MONEY ORDER

CARD NUMBER: [] EXPIRATION DATE: [] SECURITY CODE: []

NAME ON CARD: _____
SIGNATURE OF CARDHOLDER: _____
DAYTIME PHONE NUMBER: () - - EMAIL ADDRESS: _____

*All prices are for a four (4) Year notary term as required by law.



NOTARY PUBLIC COMMISSION APPLICATION

Florida Department of State
Notary Commissions and Certifications Section



Mail Application to:
Huckleberry Notary Bonding Inc
P O Box 940489
Maitland, FL 32794-0489
800-422-1555
Apply online: www.notaries.com

PERSONAL INFORMATION

Full Name: _____
(Last) (First) (Middle)

Home Address: _____
(Street) (City) (State) (County) (Zip)

Place of Employment: _____ Unemployed Retired

Business Address: _____
(Street) (City) (State) (County) (Zip)

Mail to: Home Business Other Address: _____
(Street/P.O. Box) (City) (State) (Zip)

E-mail Address: _____
(or write "NONE")

Sex: Male Female

Race: Asian
 Black or African American
 Native American or Alaska Native
 White
 Other: _____

Home Phone: _____
(or write "NONE")

Business Phone: _____ Extension: _____
(or write "NONE")

Florida Driver License (or other State of Florida Issued ID): _____ Date of Birth: ____/____/____
(Month/Day/Year)

Social Security Number: ____-____-____

The disclosure of a Florida notary public applicant's social security number is expressly required by Fla. Stat. §117.01(2) and is imperative for processing notary public commission applications. Please be advised that social security numbers are only used for processing the notary public commission application and are exempt from disclosure pursuant to Fla. Stat. §119.071(5)(a)5.

1. Are you a legal resident of Florida? Yes No (If No, you are not eligible to apply for a Florida notary public commission. Legal residency must be maintained throughout the appointment.)
2. Are you a United States citizen? Yes No (If No, you must submit a recorded Declaration of Domicile. Obtain this document from your county courthouse.)
3. Are you now or have you ever been commissioned a Notary Public in the State of Florida? Yes No (If No, you must complete a 3 hour Notary education course at www.notaries.com and submit a signed certificate completion. Fla. Stat. §668.50 (11)(b).)

If Yes: ____/____/____ (Commission expiration date) ____ (Commission number) ____ (Name for which your commission was issued)

4. Have you held any professional licenses or commissions (other than Notary Public) in Florida during the past 10 years? Yes No
If Yes, please list: _____
Have any been revoked? Yes No (If Yes, you must submit a written statement about the nature of the action and a copy of the final order from the regulating agency.)
5. Have you been disciplined by a regulatory agency, including the Florida Bar, and including disciplinary action that is confidential? Yes No
(If Yes, you must submit a written statement about the nature of the action and any supporting documentation, such as a copy of the final order from the regulating agency.)
6. Have you been convicted of a felony or have you had an adjudication of guilt withheld for a felony offense? Yes No (If Yes, you must submit a written statement of the nature of the offense(s), a copy of the court judgment and sentencing order. If convicted, you must submit a certificate of Restoration of Civil Rights.)
7. Are you currently on probation? Yes No

AFFIDAVIT OF CHARACTER

STATE OF _____ COUNTY

I, _____ am unrelated to and have known _____
(Print or Type Name of Affiant) (Name of Applicant)
for one year or more; and to the best of my knowledge and observation know him or her to be of good character.

My address is _____
(Street) (City) (State) (County) (Zip)

UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING AFFIDAVIT AND THAT THE FACTS STATED IN IT ARE TRUE.

Home Phone: (____) _____ Work Phone: (____) _____
(or write "NONE") (or write "NONE")



(Signature of Affiant)

OATH OF OFFICE

STATE OF FLORIDA

_____ COUNTY

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the state; that I have read Chapter 117, Florida Statutes, and any amendments thereto, and know the duties, responsibilities, limitations, and powers of a notary public; and that I will well and faithfully perform the duties of Notary Public, State of Florida, on which I am now about to enter. So help me God.*

UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING APPLICATION AND OATH, AND THAT THE FACTS STATED THEREIN ARE TRUE. I accept the Office of Notary Public, State of Florida.



(Official Signature of Applicant)

_____/_____/_____
(Date)

*Note: If you affirm, you may omit the words "So help me God." Fla. Stat. §92.52.

(You Must Print or Type Name – Name in which your commission will be issued)

MEMORANDUM

AS A GENERAL MATTER, APPLICATIONS FOR ALL POSITIONS WITHIN STATE GOVERNMENT ARE PUBLIC RECORDS, WHICH MAY BE VIEWED BY ANYONE UPON REQUEST. HOWEVER, THERE ARE SOME EXEMPTIONS FROM THE PUBLIC RECORDS LAW FOR IDENTIFYING INFORMATION RELATING TO SOCIAL SECURITY NUMBERS, PAST AND PRESENT LAW ENFORCEMENT OFFICERS AND THEIR FAMILIES, VICTIMS OF CERTAIN CRIMES, ETC. IF YOU BELIEVE AN EXEMPTION FROM THE PUBLIC RECORDS LAW APPLIES TO YOUR FLORIDA NOTARY PUBLIC COMMISSION APPLICATION SUBMISSION, PLEASE CHECK THE FOLLOWING BOX:

- Yes, I assert that identifying information provided in this application (other than my social security number, which I am aware is automatically exempt from public disclosure, pursuant to Fla. Stat. §119.071(5)(a)5) should be excluded from inspection under Public Records Law.

If Yes, please indicate what section of Florida Statutes provides this exemption in your particular situation:

IF YOU NEED ADDITIONAL GUIDANCE AS TO THE APPLICABILITY OF ANY PUBLIC RECORDS LAW EXEMPTION TO YOUR SITUATION, PLEASE CONTACT THE OFFICE OF THE ATTORNEY GENERAL:

**Office of the Attorney General
The Capitol, PL-01
Tallahassee, FL 32399
(850) 245-0158**

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STATE OF FLORIDA BOND OF NOTARY PUBLIC

Secretary of State - Notary Commission and Certification Section

FOR OFFICE USE ONLY
Approved by Department of State

P O Box 940489,
Maitland, Florida
32794-0489

Ph. 800.422.1555
Fax 800.224.6368

info@notaries.com
www.notaries.com

State of Florida

KNOW ALL MEN BY THESE PRESENTS, that we, 

Applicant's Name

as Principal, and

TRAVELERS CASUALTY & SURETY COMPANY OF AMERICA

800-422-1555

Company

Telephone Number

as Surety Company, give bond payable to any individual who may be harmed as a result of a breach of duty by said applicant acting in his/her official capacity as a notary public, in the amount of Seven Thousand, Five Hundred Dollars (\$7,500) as assurance for the due discharge of the duties of his/her office of Notary Public and we do bind ourselves, and each of our heirs, executors and administrators, jointly and severally.



Applicant was, on the date of issuance of commission, bonded as a Notary Public in and for the State of Florida, to hold office for the term of four years in accordance with the Constitution and Laws of this State.

Now, therefore, if said applicant shall faithfully discharge the duties of the office of Notary Public, as prescribed by law, then this obligation shall be void.



Signature of Applicant

Signed and sealed this

day of

20

TRAVELERS CASUALTY & SURETY COMPANY OF AMERICA

Name of Surety Company

Hartford, CT

Address of Surety Company

HUCKLEBERRY NOTARY BONDING INC.

Name of Bonding Agency or Company

P O Box 940489 Maitland, FL 32794-0489

Address of Bonding Agency or Company

Signature of Licensed Resident Agent

A124903

Identification Number of Licensed Resident Agent

J. DERRICK HUCKLEBERRY

Type Name of Licensed Resident Agent

Section 817.234.(1)(b), F.S. "Any person who knowingly and with intent to injure, defraud or deceive any insurer, files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony in the third degree."

This bond shall be for SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$7,500). After execution by Surety Company, the bond must be submitted to the Department of State for approval and filing before issuance of the public commission.



Application Instructions

Please review your application carefully. If a correction needs to be made, you may line through it and neatly correct it. There can be no “white out” anywhere on the application or Bond. Or you may call our office at 800-422-1555 and we will correct it and email it back to you.

- The state of Florida **requires your FULL NAME** on the first line of the application. When you PRINT & SIGN your name in the Oath of Office section at the bottom of the page, your name MUST appear as follows. (You may use an initial for your first or middle name but not for both) For example, John R. Doe or J. Richard Doe are acceptable but not J.R. Doe, J. Doe or R. Doe. However, a signature with a nickname or shortened name is acceptable (Joe for Joseph/Sue for Susan).
Your name on your notary commission certificate and notary stamp/seal will appear as you have signed and printed in the Oath of Office. This will be your official signature on file with the state of Florida and it is how you must sign when you notarize a document. Your signature must be the same on the notary application, bond and notary education certificate.
- **You must have someone who knows you** sign the “Affidavit of Character” section. This individual is attesting to your character, so they may not be family members. (Many applicants have co-workers serve as an Affiant. An affiant is the person who is your character witness.)
- You must sign the State of Florida Bond of Notary Public by the X on the Signature of Applicant line.
- If required, **sign your education certificate** (provided at the end of the online education course). **Renewing notaries are not required to have notary education.**
- **Return** your Notary Application, Bond, and Education Certificate (if required) to Huckleberry Notary Bonding via US mail or overnight courier service. We are required to have the original forms with “your wet” ink signature.

If you have any questions about completing the form, call us toll free at 1-800-422-1555. We are happy to help. Thanks again for choosing Huckleberry Notary Bonding.

Please mail the application and bond to:

**Huckleberry Notary Bond, Inc.
P.O. Box 940489
Maitland, FL 327940489**

PRODUCT DESCRIPTIONS



CUSTOMIZED NOTARY EMBOSSER SEAL \$35

Our hand-held embosser seal creates a beautiful raised impression every time. This optional seal puts the finishing touch on your notarizations and is widely recognized when used on documents going to other states or international countries. Available in your choice of colors: black, pink, blue or red. Match it up with a gray, pink, red or blue customized self-inking notary stamp!



RECORD KEEPING JOURNAL FOR NOTARIES \$15

Notaries in Texas are required to keep a record of all notarizations. Our Journal helps you keep a record of your notarial acts and even includes a space for finger prints. Pair it up with our Inkless Finger Printer!



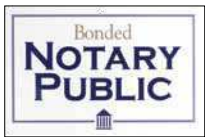
INKLESS FINGER PRINTER \$10

Easy to use and no mess when used in conjunction with our Record Keeping Journal for Notaries. It's a great fraud deterrent.



ROUND SELF-INKING NOTARY STAMP \$46

Our round self-inking notary stamp replaces or can be used in addition to our rectangular notary stamp. Creates crisp/clear impressions every time.



NOTARY PUBLIC DISPLAY SIGN \$6

Our display sign lets others know you're a Notary.



CUSTOMIZED SELF-INKING NOTARY STAMP \$32

Nine color choices to choose from and customized with your name, commission number and expiration date. It's the "gold" standard among notary stamps. Order an extra one to keep in your car, home or office.



NOTARY LIABILITY INSURANCE (NOTARY ERRORS AND OMISSIONS)

Notary Errors & Omissions Insurance is a critical component of any notary's portfolio. It protects you, the notary, against any potentially devastating financial costs of lawsuits that could result from an error you make while acting in your official capacity as a notary. While not required, it's necessary in today's litigious climate and is available at affordable rates that coincide with your notary term. Here are several E&O facts:

- It safeguards you against costly time-consuming lawsuits. Even if the suit is frivolous, you could be faced with a large legal bill for defending yourself. Our policy covers legal fees.
- Your notary bond required by the state doesn't protect you. This is a common misconception. It merely protects those you notarize for. If a claim is filed against your bond, you have to reimburse the insurance company for any payments they make on your behalf. Unless have Notary Errors & Omissions Insurance. It provides primary protection and pays the claim first.
- **Employer policies do not protect you.** No matter what you are told, you are individually responsible for your own actions as a notary, even if you notarize only for work related purposes.
- Errors and Omissions coverage includes forgetting to affix your notary stamp to the document, not properly identifying the person signing the document, and other simple and common mistakes.

Errors & Omissions Insurance provides you with peace of mind, protecting you against any claim for an act or omission and personal liability while acting in the capacity of Notary Public. It also provides coverage for all defense costs and pays from the first cent. Furthermore, you'll have no repayment of claims back to the insurance company. No deductible, coverage on and off the job and affordable protection. Don't notarize without it.