



Notary Public Application
 Jesse White — Illinois Secretary of State

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Return completed form to: Huckleberry Notary Bonding, Inc

Last Name:	First Name:	Middle Name or Initial:
Business Address (P.O. Box not acceptable):		
Street:	City:	State: ZIP Code:
Name of Employer:	Driver's License or State Identification Card Number (attach a photocopy):	
Business Phone:	Date of Birth:	Applying for: <input type="checkbox"/> New Commission <input type="checkbox"/> Renewal of Commission Current Expiration Date: _____ Commission Number: _____
Email Address:	Home Phone:	County of Residence:
Current Home Address (P.O. Box not acceptable):		
Street:	City:	State: ZIP Code:
Has your name, address or county changed since your last commission? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If, yes, give previous name, address and/or county: _____		

<p>NOTARIAL OATH</p> <p>1. I am a U.S. citizen or an alien admitted for permanent residence. 2. I have been a resident of Illinois for at least 30 days. 3. I am age 18 or older.</p> <p>I do solemnly affirm, under the penalty of perjury, that the answers to all statements on this application are true, complete and correct; that I have carefully read the notary law of the State of Illinois; and that if appointed and commissioned as a notary public, I will perform faithfully, to the best of my ability, all notarial acts in accordance with the law. Further, my signature below authorizes the Office of the Secretary of State to conduct a background verification to confirm the assertions and information provided herein.</p> <p>Printed Name as you want Commissioned: _____</p> <p>Signature of Applicant as Printed Above: _____</p> <p>Notary Public Signature: X _____</p> <p>Witnessed and Affirmed this _____ day of _____, 20 _____</p>	<p style="text-align: center;">State of Illinois, County of _____</p> <p>4. I have never been convicted of a felony. 5. I am able to read and write the English language. 6. I have never had a notary public commission revoked.</p> <div style="border: 1px solid black; width: 100%; height: 100%; text-align: center; padding: 20px;"> <p>AFFIX NOTARY SEAL HERE</p> </div>
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<p>NOTARY PUBLIC BOND</p> <p>THIS BOND MUST BE WRITTEN BY A COMPANY QUALIFIED WITH THE ILLINOIS DEPARTMENT OF INSURANCE TO WRITE SURETY BONDS IN THE STATE OF ILLINOIS. The Office of the Secretary of State does not recommend any particular bonding or insurance company.</p> <p>Know all by these presents that we _____ as principal/applicant and Travelers Casualty and Surety Company of America are held firmly bound unto the People of the State of Illinois, in the penal sum of FIVE THOUSAND DOLLARS (\$5,000), for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents.</p> <p>THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a four-year term.</p> <p>Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principals's/applicant's commission to the expiration date of the same.</p>	
<p>X _____ Signature of Principal/Notary Public Applicant</p>	<p>X _____ Signature of Authorized Representative of Surety Company</p>
<p>BOND NUMBER 2017-1885-257C</p>	<p>AFFIX CORPORATE SEAL HERE</p>





Since 1964



PO Box 940489
Maitland, Florida 32794-0489

☎: (800) 422-1555
☎: (800) 224-6368
✉: notaryhelp@notaries.com
🌐: www.notaries.com

NOTARY ORDER FORM ILLINOIS

REQUIRED ITEMS DESCRIPTION (Meets/exceeds all requirements of Illinois Notary Law)	PRICE	SUBTOTAL
Notary Package: Includes Four Year State Required \$5,000 Notary Bond, State Filing Fee, Customized Self-Inking Stamp (12 colors to choose from) and a Certificate Suitable for Framing. Circle Stamp Color Choice: <input type="checkbox"/> Black <input type="checkbox"/> Pink <input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> White <input type="checkbox"/> Green <input type="checkbox"/> Mango <input type="checkbox"/> Lilac <input type="checkbox"/> Gray <input type="checkbox"/> Neon Pink <input type="checkbox"/> Neon Orange <input type="checkbox"/> Neon Green (If you do not choose a color for your stamp, you will receive gray)	\$65	\$65
Recommended Errors & Omissions Insurance Upgrade - Choose One		+
\$10,000 Coverage	\$20.00	
\$15,000 Coverage	\$30.00	
\$20,000 Coverage	\$40.00	
\$25,000 Coverage	\$50.00	
\$30,000 Coverage	\$60.00	
\$50,000 Coverage	\$110.00	
\$100,000 Coverage	\$170.00	
ADDITIONAL NOTARY TOOLS		+
Customized Notary Embosser Seal (4 colors to choose from) <input type="checkbox"/> Black <input type="checkbox"/> Pink <input type="checkbox"/> Blue <input type="checkbox"/> Red Circle Seal Color Choice (If you do not choose a color, you will receive black) Black, Pink, Blue, & Red embossers match black, pink, blue and red customized self-inking notary stamps for a uniformed look.	\$35.00	
Record Keeping Journal for Notaries	\$15.00	\$15.00
Inkless Pocket-Sized Finger Printer to Compliment Journal	\$10.00	
Display Sign	\$6.00	
		+
Shipping & Handling	\$11.95	\$11.95
<i>All Customized Self-Inking Notary Stamps come with state required black ink. The choice of color is for the stamp casing only and not ink.</i>	Amount Enclosed	

Thank you for your interest in becoming a notary public. Our company has made the process simple. Because we are approved by the Illinois Secretary of State and the Illinois Department of Insurance to file your application electronically, we can promise fast turnaround and excellent customer service. Plus, your customized self-inking notary stamp is made in our own in-house stamp and seal division, ensuring a high quality product and timely delivery.

Should you require additional information, please call on us.

Sincerely,

Derrick Huckleberry

- All forms should be printed legibly. We have highlighted the areas in **blue** that you must complete. Areas highlighted in **green** must be completed by a notary public.
- You must attach a copy of your driver's license to the application. Failure to do so will result in a delay.**
- Total your order form and mail it with your application and payment to:
Huckleberry Notary Bonding, Inc.
Home Office Notary Processing
P O Box 940489
Maitland, FL 32794-0489
- IMPORTANT:** Once you receive your notary certificate, you must fax or scan and email it to us so that we can manufacture your custom notary stamp. Our fax is 800-224-6368 and our email is info@notaries.com



CHECK/MONEY ORDER

CARD NUMBER:

EXPIRATION DATE:

SECURITY CODE:

NAME ON CARD: _____

SIGNATURE OF CARDHOLDER: _____

DAYTIME PHONE NUMBER: (____) - ____ - _____ EMAIL ADDRESS: _____

*All prices are for a four (4) Year notary term as required by law.

PRODUCT DESCRIPTIONS



CUSTOMIZED NOTARY EMBOSSER SEAL \$35

Our hand-held embosser seal creates a beautiful raised impression every time. This optional seal puts the finishing touch on your notarizations and is widely recognized when used on documents going to other states or international countries. Available in your choice of colors: black, pink, blue or red. Match it up with a gray, pink, red or blue customized self-inking notary stamp!



RECORD KEEPING JOURNAL FOR NOTARIES \$15

Notaries in Texas are required to keep a record of all notarizations. Our Journal helps you keep a record of your notarial acts and even includes a space for finger prints. Pair it up with our Inkless Finger Printer!



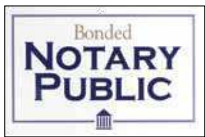
INKLESS FINGER PRINTER \$10

Easy to use and no mess when used in conjunction with our Record Keeping Journal for Notaries. It's a great fraud deterrent.



ROUND SELF-INKING NOTARY STAMP \$46

Our round self-inking notary stamp replaces or can be used in addition to our rectangular notary stamp. Creates crisp/clear impressions every time.



NOTARY PUBLIC DISPLAY SIGN \$6

Our display sign lets others know you're a Notary.



CUSTOMIZED SELF-INKING NOTARY STAMP \$32

Nine color choices to choose from and customized with your name, commission number and expiration date. It's the "gold" standard among notary stamps. Order an extra one to keep in your car, home or office.



NOTARY LIABILITY INSURANCE (NOTARY ERRORS AND OMISSIONS)

Notary Errors & Omissions Insurance is a critical component of any notary's portfolio. It protects you, the notary, against any potentially devastating financial costs of lawsuits that could result from an error you make while acting in your official capacity as a notary. While not required, it's necessary in today's litigious climate and is available at affordable rates that coincide with your notary term. Here are several E&O facts:

- It safeguards you against costly time-consuming lawsuits. Even if the suit is frivolous, you could be faced with a large legal bill for defending yourself. Our policy covers legal fees.
- Your notary bond required by the state doesn't protect you. This is a common misconception. It merely protects those you notarize for. If a claim is filed against your bond, you have to reimburse the insurance company for any payments they make on your behalf. Unless have Notary Errors & Omissions Insurance. It provides primary protection and pays the claim first.
- **Employer policies do not protect you** No matter what you are told, you are individually responsible for your own actions as a notary, even if you notarize only for work related purposes.
- Errors and Omissions coverage includes forgetting to affix your notary stamp to the document, not properly identifying the person signing the document, and other simple and common mistakes.

Errors & Omissions Insurance provides you with peace of mind, protecting you against any claim for an act or omission and personal liability while acting in the capacity of Notary Public. It also provides coverage for all defense costs and pays from the first cent. Furthermore, you'll have no repayment of claims back to the insurance company. No deductible, coverage on and off the job and affordable protection. Don't notarize without it.



Application Instructions

Complete the Application/Bond

- Complete the attached application/bond.
- Print the information so that it is legible using black ink.

IMPORTANT: YOU MUST ATTACH A COPY OF YOUR DRIVERS LICENSE TO YOUR APPLICATION

An Illinois Notary Public must notarize your notary application.

- **BEFORE YOU SIGN the Notarial Oath**, take the entire form to an Illinois Notary Public.
- You must sign this form in the presence of a notary.
- **Sign the application at the "X"**. Be sure you sign your name exactly as you have printed it.
- This is exactly how your commission and your notary seal will be issued.
- Complete the Illinois Notary Public Bond at the bottom of the page with your name and signature.
- Sign at the "X" This should match the printed/signed name on the application.

Select additional Notary supplies from our Order Form

- **Illinois notaries should use a journal as recommended by the State of Illinois**
- **E&O Insurance is highly recommended** as it protects you the notary. Notary Bonds protect the public, not you the Notary.

Send your payment information to us with the application and bond

- **Mail your payment and application to us. We must have the original application.**
 - Be sure your application is properly notarized.
 - Our mailing address is:
Huckleberry Notary Bonding
P O Box 940489
Maitland, FL 32794-0489
- The Secretary of State will mail your Illinois Notary Public Commission to the County Clerk's Office in your county of residence.
- The County Clerk will contact you by mail to register your signature with them and then provide you with your notary certificate.
- Once you receive your Notary Certificate, scan it to **info@notaries.com** or fax to **(800)224-6368**.

**We are here for you. Any questions or comments,
please call us at 1-800-422-1555.**