

225 E Robinson St Suite 570 Orlando, Florida 32801 🧨 : (800) 422-1555

: info@notaries.com

: www.notaries.com

### TRAVELERS

**Since 1964** 

#### **NOTARY ORDER FORM ILLINOIS Non-Resident**

REQUIRED ITEMS DESCRIPTION (Meets/exceeds all requirements of Illinois Notary Law)	PRICE	SUBTOTAL
Notary Package: Includes One Year State Required \$5, 000 Notary Bond, State Filing Fee, Record Keeping Journal, Customized Self-Inking Stamp (12 colors to choose from) and a Certificate Suitable for Framing.  Circle Stamp Color Choice:  Black Pink Blue Red Green Mango  Lilac Gray Neon Pink Neon Orange Neon Yellow (If you do not choose a color for your stamp, you will receive gray)	\$75	\$75
Recommended Errors & Omissions Insurance Upgrade - Choose One		+
\$10,000 Coverage	\$20.00	
\$15,000 Coverage	\$30.00	
\$20,000 Coverage	\$40.00	
\$25,000 Coverage	\$50.00	
\$30,000 Coverage	\$60.00	
\$50,000 Coverage	\$110.00	
\$100,000 Coverage	\$170.00	
ADDITIONAL NOTARY TOOLS		+
Customized Notary Embosser Seal (4 colors to choose from)  Black Pink Blue Red  Circle Seal Color Choice (If you do not choose a color, you will receive black)  Black, Pink, Blue, & Red embossers match black, pink, blue and red customized self-inking notary stamps for a uniformed look.	\$35.00	
Inkless Pocket-Sized Finger Printer to Compliment Journal	\$10.00	
Display Sign	\$6.00	
		+
Shipping & Handling	\$12.95	\$12.95
All Customized Self-Inking Notary Stamps come with state required black ink.	Amount	
The choice of color is for the stamp casing only and not ink.	Enclosed	

Thank you for your interest in becoming a notary public. Our company has made the process simple. Because we are approved by the Texas Secretary of State and the Department of Insurance to file your application electronically, we can promise fast turnaround and excellent customer service. Plus, your customized self-inking notary stamp is made in our own in-house stamp and seal division, ensuring a high quality product and timely delivery.

Should you require additional information, please call on us.

Sincerely,

Derrick Huckleberry

- 1. Please Read detailed instructions.
- 2. You must attach a copy of your driver's license to the application. Failure to do so will result in a delay.
- 3. Total your order form and mail it with your application and payment to:

Huckleberry Notary Bonding, Inc. Home Office Notary Processing 225 E Robinson St Suite 570 Orlando, Florida 32801

 IMPORTANT: Once you receive your notary certificate, you must scan and email it to us so that we can manufacture your custom notary stamp. Our email is info@notaries.com

Ш	Black	Pink	Blue	Red	Green	Mango	Lilac	Gray Neon F	Pink Neon Orange Neon Yellow	
	CARD N		ORDER [	V/SA Maniora	DISCOVER	AMERICAN EXPRESS	55	EXPIRATION DATE:	SECURITY CODE:	
	SIGNATU		DHOLDER:				EMAIL ADD	 RESS:		

#### PRODUCT DESCRIPTIONS



#### CUSTOMIZED NOTARY EMBOSSER SEAL \$35

Our hand-held embosser seal creates a beautiful raised impression every time. This optional seal puts the finishing touch on your notarizations and is widely recognized when used on documents going to other states or international countries. Available in your choice of colors: black, pink, blue or red. Match it up with a gray, pink, red or blue customized self-inking notary stamp!



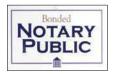
#### RECORD KEEPING JOURNAL FOR NOTARIES \$15

Notaries in Texas are required to keep a record of all notarizations. Our Journal helps you keep a record of your notarial acts and even includes a space for finger prints. Pair it up with our Inkless Finger Printer!



#### INKLESS FINGER PRINTER \$10

Easy to use and no mess when used in conjunction with our Record Keeping Journal for Notaries. It's a great fraud deterrent.



#### NOTARY PUBLIC DISPLAY SIGN \$6

Our display sign lets others know you're a Notary.



#### CUSTOMIZED SELF-INKING NOTARY STAMP \$32

Nine color choices to choose from and customized with your name, commission number and expiration date. It's the "gold" standard among notary stamps. Order an extra one to keep in your car, home or office.



#### **NOTARY LIABILITY INSURANCE (NOTARY ERRORS AND OMISSIONS)**

Notary Errors & Omissions Insurance is a critical component of any notary's portfolio. It protects you, the notary, against any potentially devastating financial costs of lawsuits that could result from an error you make while acting in your official capacity as a notary. While not required, it's necessary in today's litigious climate and is available at affordable rates that coincide with your notary term. Here are several E&O facts:

- It safeguards you against costly time-consuming lawsuits. Even if the suit is frivolous, you could be faced with a large legal bill for defending yourself. <u>Our policy covers legal fees.</u>
- Your notary bond required by the state doesn't protect you. This is a common misconception.
   It merely protects those you notarize for. If a claim is filed against your bond, you have to reimburse
   the insurance company for any payments they make on your behalf. Unless have Notary
   Errors & Omissions Insurance. It provides primary protection and pays the claim first.
- Employer policies do not protect you No matter what you are told, you are individually responsible for your own actions as a notary, even if you notarize only for work related purposes.
- Errors and Omissions coverage includes forgetting to affix your notary stamp to the document, not properly identifying the person signing the document, and other simple and common mistakes.

Errors & Omissions Insurance provides you with peace of mind, protecting you against any claim for an act or omission and personal liability while acting in the capacity of Notary Public. It also provides coverage for all defense costs and pays from the first cent. Furthermore, you'll have no repayment of claims back to the insurance company. No deductible, coverage on and off the job and affordable protection. Don't notarize without it.

# ODHO TARIZE, IT'S WHAT WE THE REAL PROPERTY OF THE PARTY OF THE PARTY

#### **Application Instructions**

#### **Complete the Application**

- Make sure your personal information is current and correct. Any correcting may be made in pen and initialed
- Print the information so that it is legible using black ink.

#### An active Illinois notary public must notarize your notary application.

- You must sign this form in the presence of an active Illinois notary. The notary's signature must match the name on his/her notary stamp. If it does not match, it will be rejected by the state and delay your application by up to 6 weeks.
- When you sign the Oath be sure you sign your name exactly as it is printed. This is exactly how your commission and your notary seal will be issued.
- Sign at the on the bond. This must match your printed/signed name on the Notarial Oath section of the application. Please note if there are any corrections that need to be made on the application, you must initial next to the correction. Failure to do so will delay your application by up to 6 weeks.
- You must also **circle** a bond amount in the "Notary Public Bond" section for either \$5,000 (Regular Notary Only) or \$30,000 (Regular Notary and Online Notary)

Mail your original application and copy of your driver's license (front only) to us. We must have your original application. Be sure your application is properly notarized.

#### Our mailing address is:

Huckleberry Notary Bonding Home Office 225 E Robinson St Suite 570 Orlando, Florida 32801

- The State will mail the commission certificate to the address on the application within 7-10 business days of the application being processed.
- Once you receive your notary certificate from the state, you must scan and email it to info@notaries.com THIS IS A VERY IMPORTANT STEP! NOTE: You may not notarize until you have provided us with your notary certificate issued by the state.

We appreciate and value your business. If you have questions, please feel free to contact us at 800.422.1555

## Non-resident Notary Public Application Alexi Giannoulias — Illinois Secretary of State



Must MAIL the notarized a	pplication a	and driver's licen	ise to	our office.					
Last Name:	First Name:			Middle Name or Initial:					
Name of Business Employer:	Driver's License or State ID Card Number (attach a photocopy):								
Business Address: Street:	City:			State:		ZIP:			
Business Telephone Number:	Date of Bi	irth: Applying for:   New					Renewal of Commission		
County of Business:	County of Business: Email:					Current Expiration Date: Commission Number			
County of Business: Email: Home Phone:									
Home Address: Street:		City:			State:		ZIP:		
Has your name, address or county changed since y If "yes," give previous name, address and/or county Will you perform Notarizations remotely by means of Have you ever been a notary public in this or any of If "yes," list the states:	: of Audio-Vid ther state?	eo Communicati	on? No	□ Yes □ No					
NOTARIAL OATH			State	e of Illinois, County o	f				
1. I am a U.S. citizen or an alien admitted for pern	<ol> <li>I am a U.S. citizen or an alien admitted for permanent residence.</li> <li>I have worked or maintained a business in Illinois for 30 days.</li> <li>I am able to read and write the English language.</li> </ol>								
I do solemnly affirm, under the penalty of perjury, that the answers to all statements on this application are true, complete and correct; that I have carefully read the notary law of the State of Illinois; and that if appointed and commissioned as a notary public, I will perform faithfully, to the best of my ability, all notarial acts in accordance with the law. Further, my signature below authorizes the Office of the Secretary of State to conduct a background verification to confirm the assertions and information provided herein.									
want Commissioned	AFELY NOTARY SEAL HERE								
Signature of Applicant as Printed Above					_				
Notary Public Signature: X THIS SIGNATURE MUST MAT	TCH EXACTLY	AS IT IS ON THE NO	TARY	S STAMP/SEAL	_				
Witnessed and Affirmed this day of				, 20					
NOTARY PUBLIC BOND THIS BOND MUST BE WRITTEN BY A COMPAN STATE OF ILLINOIS. The Office of the Secretary of							ITE SURETY BONDS IN THE		
Know all by these presents that we	f A						as principal/applicant and		
Travelers Casualty and Surety Company of America are held firmly bound unto the People of the State of Illinois, in the penal sum of \$5,000 or \$30,000 (Circle One; See Instructions) for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents.									
THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a one-year term.									
Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principals'/applicant's commission to the expiration date of the same.									
<b>✓</b>			Х				THO SOME COM		
Signature of Principal/Notary Pub	lic Applicant		- •	Signature of Aut	horized Represe	entative	of Surety Company HARTFORD,		
BOND NUMBER				AFFIX CORPORATE SE	AL HERE		CONN.		