



STATE OF NEW MEXICO  
**MAGGIE TOULOUSE OLIVER**  
SECRETARY OF STATE

Congratulations on your appointment as a Notary Public in the state of New Mexico. Enclosed is your certificate of appointment. While we take precautions to assure the accuracy of our data, errors occasionally do happen. Please verify that:

1. Your name has been spelled correctly.
2. Your expiration date reflects a four (4) year difference between the date of appointment and expiration date.

We recommend that you visit our web site [www.sos.state.nm.us](http://www.sos.state.nm.us). To download a copy of the New Mexico Notary Handbook as the Notary Act has changed.

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The Revised Uniform Law on Notarial Acts (RULONA) [14-14A-1 to 14-14A-32 NMSA 1978] goes into effect on January 1, 2022. This new law will apply to all Notaries Public. There are new stamp requirements that you will need to comply with. Please see the attached stamp form that will need to be emailed into our office showing your updated official stamp that complies with 14-14A-16 NMSA 1978. The Secretary of State is allowing a six-month grace period for notaries commissioned prior to January 1, 2022, to comply with the new stamp requirements. On July 1, 2022, all commissioned notaries public which have not sent in proof of their official stamp that meets the requirements of RULONA will be referred to the State Ethics Commission. Please visit our website for more details.

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Contact us immediately at (800)477-3632 ext. Business Services for any corrections to your certificate or with questions you may have.

Business Services



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### Instructions for Registering a Notary Public Official Stamp

1. Your application has been approved, however the Revised Uniform Law on Notarial Acts (RULONA) [14-14A-1 to 14-14A-32 NMSA 1978] goes into effect on **January 1, 2022**. This new law will apply to all Notaries Public. There are new stamp requirements that you will need to comply with.
2. The stamp must be in 10 point font, contain "State of New Mexico", "Notary Public", your legal name identically as listed on your Certificate of Commission, the issued commission number and the commission expiration date as listed on your Certificate of Commission. See below example.
3. The stamp **cannot** contain the New Mexico state seal.
4. The attached Notary Public Stamp Registration form must be submitted to the Office of the Secretary of State by **July 1, 2022**. Failure to do so will result in a referral to the State Ethics Commission.

Example of Official Stamp:

STATE OF NEW MEXICO
NOTARY PUBLIC
LEGAL NAME
COMMISSION NUMBER
EXPIRATION DATE



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### Notary Public Official Stamp Registration

You **shall** provide proof of your issued stamp within 45 days of your notary application being processed. All information provided on your stamp must be an exact match to the issued Certificate of Commission.

Notary Public Name:

(as commissioned)

\_\_\_\_\_

Last

\_\_\_\_\_

First

\_\_\_\_\_

Middle

\_\_\_\_\_

Secretary of State Commission Number

\_\_\_\_\_

Date Commission Expires

\_\_\_\_\_

Telephone

\_\_\_\_\_

Email address

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Affix your official  
stamp here

Official stamp must be an exact match the  
notary information as commissioned.

Please email this form to [sos.notarypublic@state.nm.us](mailto:sos.notarypublic@state.nm.us)

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PHONE: (505) 827-3600 or (800) 477-3632 | FAX: (505) 827-8081  
[WWW.SOS.STATE.NM.US](http://WWW.SOS.STATE.NM.US)